



***Tender For Supply & Installation of
Split Air Conditioner***

in

Tripura State Cooperative Bank Ltd.

Tender Ref No:

Tender Issue Date: 05/09/2023

Last Date of Submission: up to 22/09/2023 3:00 PM

Date of Opening of Technical & Financial Bid: 22/09/2023 at 4:00 PM

TRIPURA STATE COOPERATIVE BANK LTD.

Post Office Chowmuhani, Agartala, Tripura West - 799001



Introduction

The Tripura State Cooperative Bank Limited (TSCB) was established on 21-01-1957 with its headquarters at Agartala. Since its formation it has proved to be flag-bearer among the Cooperative Credit Institutions in the country. It is channelling Cooperative credit through its member District Cooperative Central Banks and Primary Agricultural Cooperative Credit Societies to the resource-needy and enterprising farmers in the state. TSCB is a Government partnered Bank.

Scope of Work

Supply and Installation of Inverter Air conditioners in Branch offices of Tripura State Cooperative Bank Ltd.

S. No	Item Description	Approx requirement
1.	Split Air Conditioner {2.0 Ton} 3 Star and above	35 Nos (approx.) Tonnage of individual AC's and actual quantity to be finalized after site survey.
2.	Split Air Conditioner {1.5 Ton} 3 Star and above	
	Other miscellaneous items	

Refer Technical Details as per Annexure – “I”

Tender Schedule

RFP Reference No.	TSCB/HO/Estt/Tender/AC/01, dtd.05.09.2023
Date of tender publication/uploading	05.09.2023
Tender Fee	Rs.3,000/- Only by Demand Draft in favor of “Tripura State Cooperative Bank Ltd.” Payable at Agartala, Tripura.
EMD (Earnest Money Deposit)	Rs. 50,000.00 Only by Demand Draft in favor of “Tripura State Cooperative Bank Ltd.” Payable at Agartala, Tripura.
Last Date for submission of Pre-Bid queries via email	13/09/2023
Uploading of Pre-Bid Responses by the Bank authority in the website.	16/09/2023
Email ID for submission of Prebid Queries, Technical & Commercial Bids etc.	it.tscbl@gmail.com / coopbankho@tscb.co.in
Last Date & Time for Receipt of Technical & Commercial Bid	22.09.2023, 3.00 pm.
Date & Time of Opening of Technical Bid & Financial Bid	22.09.2023, 4.00 pm
Address of Communication and submission of Tender	The Managing Director, Tripura State Cooperative Bank Ltd. Head Office, 1 st Floor of Cooperative Bank Building, Agartala, Tripura– 799001 03812384011, 03812383144
Web Site Details	www.tscbank.nic.in

The Technical & Financial bid will be opened on the same day at 04:00 PM in the same address in the presence of the bidder(s) or their authorized representative(s), who will be present at the scheduled date and time.

List of Branch offices where the AC equipment's are to be installed can be seen as follows:

1. GB Bazar
5. Sabroom
9. Mohanpur

2. MG Bazar
6. Udaipur
10. Battala Evening

3. Battala
7. Khowai
11. Khayerpur

4. Sonamura
8. MB Tilla



General Conditions

The tender should be submitted in two parts i.e., Technical Bid and Financial Bid. The Technical Bid and the Financial Bid should be sealed by the bidder in two separate covers. "Technical Bid for Supply & Installation of Air-Conditioning" and "Financial Bid for Supply & Installation of Air-Conditioning". Both sealed envelopes should be kept in a main/bigger envelope super-scribed as "Tender for Supply & Installation of Air- Conditioning". Any bid found other than the condition will be summarily rejected.

Documents comprising in technical bid-

- I. Duly filled format of technical bid as per Annexure-II and certificate given in Annexure III.
- II. Certificate of Authorised Dealership in favour of the Bidder from the OEM in OEM's letter head pad.
- III. Certificate of Authorised Service Provider in favour of the Bidder from the OEM in OEM's letter head pad.
- IV. Signed each page of tender document.
- IV. The technical bid should be accompanied with Demand Draft of Earnest Money Deposit and tender fee.
- V. Copy of PAN card & GST Registration.
- VI. Bids submitted without the authorisation letter from the OEM will be summarily rejected.

Documents comprising in financial bid-

- I. Financial Bid form (Annexure-IV) - Rate must be quoted as per format specified, failing which tender shall be summarily rejected.

Tender Fee: The bidder shall be required to submit the Tender Fee for an amount of **₹ 3,000 (Rupees Three Thousand Only)** by way of demand drafts only. The demand draft shall be drawn in favour of "Tripura State Cooperative Bank Ltd." payable at Agartala, Tripura. The tender fee draft must be enclosed in the envelope containing the technical bid. The tender fee is non-refundable. The successful bidder will be required to submit a EMD for an amount of Rs. 50,000/- along with the Technical Bid Document. No interest will be paid by the Bank for security deposit.

- a. Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fails to observe and comply with stipulation made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.
- b. The EMD, of the unsuccessful bidders shall be retained by Tripura State Cooperative Bank Ltd. till the finalization and issue of work order of the tender. No interest will be paid by the Bank.

Tender Fee (Non-Refundable): Tender fee is not refundable. The amount of ₹ 3,000.00 (Rupees Three Thousand only) by way of demand drafts only is required to be submitted along with Technical Bid document. The demand draft shall be drawn in favour of TSCB Ltd., Payable at Agartala. The tender without tender fee will be summarily rejected.

1. Rates: Rate should be quoted in Indian Rupees (INR) and it should be comprehensive of DOOR Delivery and installation at every locations inclusive of all charges. Where there is a difference between the rates in figures and words, rate mentioned in the words shall be taken as valid and correct rate. No other charges except the quoted amount will be payable by the bank for any reason whatsoever like transportation, installation etc.
2. The sealed quotations/tender, super scribed with the name of the work, reference number and due date for tender opening, should be submitted in person or by post. However, the Department shall not be responsible for delay or loss of tenders in transit or any postal delay.
3. Opening of Tender: The tenderer is at liberty either himself or authorize not more than one representative to be present at the opening of the tender. The representative attending on the opening of the tender on behalf of the tender should bring with him a letter of authority from the tenderer and proof of identification and rubber stamp. The late received tenders by Bank will be ignored. Further, Bank does not accept any liability and responsibility for the tenders in case the same are not properly sealed and marked and/or sent as above.
4. TSCB Ltd. Bank reserves the right to accept or reject any or all tenders without assigning any reason thereof and also do not bind himself to accept the lowest tender.



5. Delayed/ late/ conditional quotations/tenders shall not be accepted at all.
6. Warranty / Guarantee: Bidder must provide 1 Year comprehensive warranty on entire product, 5 (Five) year comprehensive warranty on PCB and 10 (Ten) years on Compressor and it will be started from the date of the satisfactory installation / commissioning of goods, against the defect of any manufacturing, workmanship and poor quality of the components. No offer of the bidder will be accepted without warranty/ guarantee of their supplied/ installed goods.
7. Validity of the bids: The quoted rates must be valid for a period of 180 days from the date of closing of the tender. The overall offer for the assignment and bidder(S) quoted price shall remain unchanged during the period of validity. If the bidder quoted validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.
8. In case the tenderer withdraws, modifies or change his offer during the validity period, bid is liable to be rejected and the earnest money deposit shall be forfeited without assigning any reason thereof. The tenderer should also be ready to extended the validity, if required, without changing any terms, conditions etc. of their original tender.
9. Authority of person signing document: - A person signing the tender form or any documents forming part of the contract on behalf of another shall be deemed to warranty, that he has authority to bind such other and if, on enquiry, it appears that the person so, signing had no authority to do so, the Bank may without prejudice to other Civil and criminal remedies cancel contract and held the signatory liable for all cost and damages.
10. The Income Tax / Any other Taxes as applicable shall be deducted from the bill unless exempted by the Income tax department.
11. Award of Contract: After the evaluation of the bid(s) Bank will award the contract to the lowest evaluated responsive tenderer on composite basis. Conditional bid will be treated as unresponsive and will be rejected. Considering the service point of view, bidders located within Agartala will be given preference.
12. Delivery and Installation: All the work shall be completed within 14 working days from the date of issue of work order by the Bank. All the aspects of safe installation including civil and electrical shall be the exclusive responsibility of the contractor. If the contractor fails to complete the work on or before the stipulated date, then a penalty at the rate of 0.5% per week of the total order value shall be levied subject to maximum of 10% of the total order value.
13. Subletting of Work: The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of Bank which will be at liberty to refuse if thinks fit. The tender is not transferable. Only one tender shall be submitted by one tenderer.
14. Service Level Agreement: SLA with Bank is to be executed within 15 days from date of acceptance of PO for all the supplied AC and other materials. Details are below:

The Bidder will take total responsibility for the fault free operation and maintenance of the Air Conditioners.

The quarterly accumulated penalty amount as a whole will be claimed by Bank and Bidder will have to pay the amount by any one of the mode like DD, RTGS/NEFT. If bidder fails to pay the penalty amount, accumulated penalty amount will be recovered from the EMD.

The upper cap for the above penalty will be 10% of Hardware value of faulty hardware, excluding taxes during the warranty. This penalty will be over and above the penalty specified for delay in delivery/installation specified in the clause 15 of this RFP.

The successful bidder must ensure on-site support (without any extra cost) for resolving all hardware equipment related issues, during warranty period.

During the warranty the bidder should undertake to provide two comprehensive free maintenance service which will include repair, replacement and maintenance of AC and all other equipment.

16. Force Majeure: Any delay due to Force Majeure will not be attributable to the supplier.



17. Bidder shall submit a copy of the tender document and addendum/ corrigendum thereof, if any, with each page of this document should signed and stamped to confirm the acceptance of the entire terms and conditions as mentioned in the tender enquiry document.
18. Breach of Terms and Conditions: In case of breach of any terms and conditions as mentioned in tender, the Competent Authority, will have the right to reject the bid at any stage without assigning any reason thereof and nothing will be payable by Bank in that event the EMD shall also stands forfeited.
19. Legal Jurisdiction: The agreement shall be deemed to have been concluded in Agartala, Tripura and all obligations hereunder shall be deemed to be located at Agartala and Court within Agartala, Tripura will have Jurisdiction to the exclusion of other courts.
20. Arbitration: The Arbitration shall be held in accordance with the provision of the arbitration and conciliations Act, 1996 and the venue of arbitration shall be at Agartala. The decision of the Arbitrator shall be final and binding on the both parties.
21. Quantity mentioned in the RFP is indicative, quantity may increase or decrease.
22. Applicable Law: The contract shall be governed by laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/ processing.
23. Terms of payment: 90% of the base amount and total GST there on will be paid against delivery and installation and acknowledgement by the Branch Manager / Officer In-Charge. Remaining 10% of the base amount will be retained as Security Deposit which is payable after 30 days of the first of year completion of the installation which shall be kept valid for a period of 30 days beyond completion of all the contractual obligations (i.e. 1 year from the date of successful installation of all the AC's in the selected Branches). No payment will be made for goods rejected on testing. Any penalty imposed due to violation of the SLA agreement during the warranty period will be deducted from the retention amount / Security Deposit.

Managing Director
Tripura State Cooperative Bank Ltd.



Specification

Sl. No.	Recommended OEM	Detail of Item	Unit
1.	LG / VOLTAS / SAMSUNG/ BLUESTAR/ CARRIER / Daikin/ IFB / Haier / Lloyd / Hitachi / Godrej or Equivalent	Providing and Fixing 1.5 / 2.0 Ton, 3 Star Rating of BEE (Inverter) Air Cooled Split Type Air Conditioners complete with indoor unit (IDU), Outdoor unit (ODU), surface / concealed copper Refrigerant (R32) piping with insulation (EP Foam pipe section) up to 3 Mtr. (IDU to ODU) copper power cable up (Evaporator and Condenser) to 3.5 Mtr. (at least 3CX 2.5 Sqmm, PVC Insulation, FRLS copper wire) (IDU to ODU), R-32 Refrigerant, PVC drain pipe (dia 15mm) Remote, suitable for 400/230V +10% , 50 Hz, 1/3 phase AC supply capable of performing cooling, dehumidification, air circulation of following capacity with scroll/ reciprocating/ rotary compressor, with ODU Stand. Warranty / Guarantee: Bidder must provide 1 Year comprehensive warranty on entire product, 5 (Five) year comprehensive warranty on PCB and 10 (Ten) years on Compressor and it will be started from the date of the satisfactory installation.	Nos.
2.	MANDEV/ MET TUBE	Providing and fixing extra copper piping with insulation after 3Mtr.	
		A) 9.53 mm	RMT
		B) 15.88mm	RMT
3.	Any ISI Marked	Any Branded ODU stand for split air conditioning and all accessories etc.	Nos.
4.	Stabilizer Voltas, V Guard, Aulten or equivalent.	130-280 V Copper Stabilizer with 3 Years Warranty	20 Nos
5.	AMC	Annual Maintenance Contract of 5 Years for each unit of AC's	



Technical Bid

(In Separate sealed cover-I super scribed "Technical Bid")

Sl. No.	Details of the Tenderer/Bidder	
1	Name and Address of the Tenderer/Bidder	
2	Complete Address:	
3	State clearly whether it is sole proprietor or Partnership firm or a company or a Government Department or a Public Sector Organization (Trade License or Registration)	
4	OEM Authorization Letter	
5	Experience: At least 3 nos of Supply order of Similar AC equipment in to any PSU Bank, RRB's, STCB or any other Government Organization during the last 2 Years (2021-22 & 2022-23)	
6	Income Tax Return for the last 2 Financial Years (2021-22 & 2022-23)	
7	Details of the Earnest Money Deposit (EMD) (Yes/No) DD No: Dated: Drawn on Bank: Amount: Rs. 50,000/- (Rupees.....)	
8	Details of the Tender Fee (Yes/No) DD No: Dated: Drawn on Bank: Amount: Rs. 3,000/- (Rupees.....)	
9	Whether each page of Tender and its annexure have been signed and stamped	Yes / No
10	Copy of GST Registration	
11	Copy of Trade license	
12	Permanent Account No.	
13	Email ID	
14	Contact No.	
15	Self-Undertaking for Non-Blacklisting in Company Letterhead	
16	Financial Bid	

(Signature of the Bidder)

Along with Stamp of Firm/Company

Date:
Place:


CERTIFICATE

(To be submitted on letter head of the company/ firm)

I hereby certify that the above firm has not been ever blacklisted by any Central/State Government/Public Undertaking/Institute on any account.

I also certify that firm will be supplied the item as per the specification given by Institution and also abide all the terms & conditions stipulated in tender.

I also certify that the information given in bid is true and correct in all aspects and in any case at a later date it is found that any details provided are false and incorrect, any contract given to the concern firm or participation may be summarily terminated at any stage, the firm will be blacklisted and Institute may imposed any action as per TENDER rules.

Date:

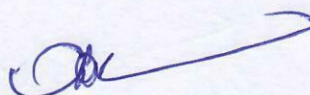

Name:

Place:

Business Address:

Signature of Bidder:

Seal of the Bidder:



Financial Bid**Tender for supply & installation of Split Air Conditioner and Stabilizer
(To be submitted on the letterhead of the company / firm)**

S. No.	Detail of Item	Rate
1.	Providing and Fixing 1.5 Ton, 3 Star Rating of BEE (Inverter) Air Cooled Split Type Air Conditioners complete with indoor unit (IDU), Outdoor unit (ODU), surface / concealed copper Refrigerant (R32) piping with insulation (EP Foam pipe section) up to 3 Mtr. (IDU to ODU) copper power cable up (Evaporator and Condenser) to 3.5 Mtr. (at least 3CX 2.5 Sqmm, PVC Insulation, FRLS copper wire) (IDU to ODU), R-32 Refrigerant, PVC drain pipe (dia 15mm) Remote, suitable for 400/230V +10%, 50 Hz, 1/3 phase AC supply capable of performing cooling, dehumidification, air circulation of following capacity with scroll/ reciprocating/ rotary compressor, with ODU Stand.	
2.	Providing and Fixing 2.0 Ton, 3 Star Rating of BEE (Inverter) Air Cooled Split Type Air Conditioners complete with indoor unit (IDU), Outdoor unit (ODU), surface / concealed copper Refrigerant (R32) piping with insulation (EP Foam pipe section) up to 3 Mtr. (IDU to ODU) copper power cable up (Evaporator and Condenser) to 3.5 Mtr. (at least 3CX 2.5 Sqmm, PVC Insulation, FRLS copper wire) (IDU to ODU), R-32 Refrigerant, PVC drain pipe (dia 15mm) Remote, suitable for 400/230V +10%, 50 Hz, 1/3 phase AC supply capable of performing cooling, dehumidification, air circulation of following capacity with scroll/ reciprocating/ rotary compressor, with ODU Stand.	
3.	Providing and fixing extra copper piping with insulation after 3Mtr. A) 9.53 mm (Quote Rate Per Meter) B) 15.88mm (Quote Rate Per Meter)	
4.	Any Branded ODU stand for split air conditioning and all accessories etc.	
5.	Stabilizer preferably (Voltas, V Guard, Alten or equivalent) 130-280 V Copper Stabilizer with 3 Years Warranty	
6.	AMC Price (Including two onsite wet service each year) for 2-ton AC for 5 Years	
7.	AMC Price (Including two onsite wet service each year) for 1.5-ton AC for 5 Years	

Note:- (Bidder must submit Financial Bid in separate envelope and clearly mention Financial Bid in Bold letters in the top of the envelope and strictly as per the format given above only)

a

1. L1 will be decided on composite basis.
2. I/We have gone through the terms & conditions as stipulated in the tender enquiry document and confirm to accept and abide the same.
3. No other charges would be payable by the Institute.

Date: Name :

Place: Business Address :

Signature of Bidder :

Seal of the Bidder :

